

**BASIC INFORMATION SHEET**  
**FOR TEXTILE UNIT SUBSIDY (TUFS)**

Name of the enterprise :- \_\_\_\_\_

Constitution :- Proprietor / Partnership / Company / Society/ Other

Date of Incorporation :- \_\_\_\_\_

Registered with M.S.M.E :- Yes / No

Obtain subsidy before :- Yes / No

Category of enterprises :- New unit / expansion / modernisation / diversification

Registered office address :- \_\_\_\_\_  
\_\_\_\_\_  
Phone No:- \_\_\_\_\_; Fax No:- \_\_\_\_\_

Factory address :- \_\_\_\_\_  
\_\_\_\_\_  
Phone No:- \_\_\_\_\_; Fax No:- \_\_\_\_\_

Manufacturing / Trading  
Items / products (Write all  
the items) :- \_\_\_\_\_

Banker's detail

❖ Name :- \_\_\_\_\_

❖ Address :- \_\_\_\_\_

❖ Contact person :- \_\_\_\_\_

❖ Mobile No. :- \_\_\_\_\_

❖ Email ID :- \_\_\_\_\_

❖ Telephone No :- \_\_\_\_\_; Fax No:- \_\_\_\_\_

❖ Term loan A/c number :- \_\_\_\_\_

❖ Current A/c number :- \_\_\_\_\_

Loan Sanction date :- \_\_\_\_\_

Term loan amount ₹. :- \_\_\_\_\_

Date of first disbursement :- \_\_\_\_\_

Promoters contribution :- \_\_\_\_\_

Cost of fixed assets investment:-

Particulars	Amount ₹.
Land	
Building	
Plant and machinery (new purchase)	
Equipments	
Others (if any)	

Status of machinery purchase :- New/ Second hand/ Imported Second hand

Entrepreneur's profile

(Proprietor/ all partners – in case of partnership firm / all directors – in case of company)

❖ Name: :- \_\_\_\_\_

❖ Age :- \_\_\_\_\_

❖ Address :- \_\_\_\_\_  
\_\_\_\_\_

❖ Contact number :- \_\_\_\_\_

If you want to authorise any partner / director provide following details:-

❖ Name :- \_\_\_\_\_

❖ Address :- \_\_\_\_\_  
\_\_\_\_\_

❖ Designation :- \_\_\_\_\_

DOCUMENTS REQUIRED:-

1. PAN Card copy of enterprise;
2. M.S.M.E. certificate and Part II copy;
3. Term loan sanction letter copy;
4. Machinery purchase invoice;
5. In case of existing unit 3 years of financial statements (profit & loss account and balance sheet);
6. In case of partnership firm three copies of partnership deed, In case of Company three copies of memorandum of association and article of association including company registration certificate from ROC;
7. 1 Stamp papers of ₹. 100 in the name of enterprise;
8. Copy of project report;
9. First sales invoice copy; and
10. 10 copies of enterprise's letter pad.

JNJ & ASSOCIATES