

BASIC INFORMATION SHEET
FOR REGISTRATION OF COMPANIES

Name of proposed company (provide three options in order of your preference):

1. _____
2. _____
3. _____

Type of Company :- _____
(Private / Public)

Address
(Registered Office) :- _____

Ph : _____

Email id :- _____

Companies proposed authorized
share capital in Rs. :- _____

All promoters profile:

- Name: _____
- Address: _____
- Percentage of shares in company: _____

All directors profile:

- Name: _____
- Address: _____
- DIN No: _____
- Occupation Type Select any one of following

- Self Employed
- Professional

- Homemaker
- Student
- Serviceman

- Area of Occupation: _____

- Name of Entity: _____

DOCUMENTS REQUIRED:

1. Digital signature of the director.
2. Proof of Identity any one of the following of all directors.
 - Voters Identity Card
 - Pass Port
 - Driving License
 - Aadhar Card
3. Resident Proof any one of the following of all directors.
 - Bank Statement
 - Electricity Bill
 - Telephone Bill
 - Mobile Bill

➤ If Duration of stay at present address is less than one year then address of previous residence.
4. Proof of Utility Service Bill any one of the following:
(Not older than 2 months)
 - Telephone Bill
 - Gas Bill
 - Electricity Bill
 - Mobile Bill
5. 5 Pass Port Size Photographs of all directors.